

## **Contractor's Progress, Status, and Management Report (CPSMR)**

---

<b>Report Date:</b>	15 January 2020
<b>Report Period:</b>	15 December 2019-15 January, 2020
<b>Project Name:</b>	Newberg Historic Sidewalk Feature Inventory
<b>Client:</b>	Harris Environmental Group, Inc.
<b>Client Representative:</b>	Dana Holschuh

---

### **COMPLETED TASKS IN PREVIOUS MONTH:**

- Attended rescheduled first Public meeting on December 19, 2019 at 6pm; no audience was in attendance
- Began surveying in earnest: so far have covered all E-W streets to the south of 1<sup>st</sup> Street and have recorded a total of 39 features, including paving stamps, street name stamps, one section of railroad, 2 mail posts and 2 benchmark survey markers.
  - Each feature has been photographed, GPS'ed, given a unique number and entered into a spreadsheet
  - Spreadsheet with initial recorded features was submitted to the City for review
- In the process of writing up a short report about one feature for inclusion in upcoming newspaper story, per the City's request
- Continued research of sidewalk feature history and compilation of Newberg history for report
  - Consulted list of city ordinances to cross-reference the names of contractors recorded in the field

### **UPCOMING TASKS FOR NEXT MONTH**

- Continue survey efforts, with the goal of completing the survey fieldwork by the next report (weather permitting) to stay on-schedule
- Continue research and analysis of features recorded
- Begin compilation of report materials

### **UPDATED SCHEDULE**

- No updates at this time

### **PROBLEM AREAS AND RECOMMENDATIONS FOR SOLUTIONS:**

Public meetings in December didn't pan out- possible to reschedule for January at the City's discretion, possibly more interest after story runs in newspaper

### **RESULTS OF PREVIOUSLY IDENTIFIED ISSUES:**

None.

### **CHANGES IN DIRECTION FROM PROGRAM BASELINE, INCLUDING ACTUAL OR POTENTIAL SCHEDULE IMPACTS:**

None this period.



**FINANCIAL STATUS:**

The project remains within budget.

**OTHER INFORMATION:**

None this period.